



DEPARTMENT OF THE ARMY
HEADQUARTERS, EIGHTH UNITED STATES ARMY
UNIT #15236
APO AP 96205-0009

REPLY TO
ATTENTION OF:

EACG

DEC 07 2001

MEMORANDUM FOR All Eighth United States Army Assigned Soldiers and Civilians

SUBJECT: Eighth United States Army Command Policy Letter # 22 -- Commander's Open Door Policy

1. Every soldier and civilian within the Eighth United States Army (Eighth Army) is afforded the right and the opportunity to bring suggestions, grievances, and concerns to my direct attention through my open door policy. This policy is not limited to my office hours, but also applies to when I am out visiting the many great units within this command.
2. While I want you to feel free to approach me, I also encourage you to utilize the excellent chains of command and support that I know exist throughout Eighth Army. I ask that you make every effort to resolve issues at the lowest possible level to allow your immediate supervisors and chain of command the opportunity to assist you. This method makes for more efficient handling and resolution of issues, as well as enhanced support to you and those you serve.
3. You may contact my Administrative NCO for an appointment at 723-5241.

A handwritten signature in black ink, appearing to read "D. Zanini", is written over the third item of the list.

DANIEL R. ZANINI
Lieutenant General, USA
Commanding